

MISTLEY PARISH COUNCIL

Minutes of the Planning Committee Meeting on Monday 29th January 2024 – 6.30pm at Mistley Village Hall



Present:

Councillor J Chaplin (Chairman)
Councillor S Coiley
Councillor P Cunningham
Councillor R Frost
Councillor F Kent
Councillor I Leveridge
Councillor P Nutter

In Attendance:

Mrs S Clements – Parish Clerk.

1. **Welcome and Apologies for Absence** – Apologies for absence were received from Councillors Burton (health reasons), Howell (work), and Robinson (unwell). These apologies were accepted by the Committee.
2. **Public Voice** – There were no Members of the Public.
3. **Declarations of Interest** – Councillors Coiley and Cunningham declared personal interests under Minute Number 10a as they are members of The Rotary Club of Manningtree Stour Valley.
4. **Minutes of the Previous Planning Committee Meeting** – The Minutes of the Planning Committee Meeting held on the 18th December 2023 were received, considered, and agreed following the vote. (Proposed by Councillor Cunningham and seconded by Councillor Nutter).
5. **Matters Arising/Updates from Previous Minutes** – There were no matters.
6. **The Committee noted Planning Decisions from the LPA (Local Planning Authority) as follows:**
 - a. 23/01585/FULHH – 10 Brooks Maltings, Kiln Lane – Proposed gate at the rear of the property – The Committee noted that the LPA has approved this application.
 - b. 23/01748/TCA – Honeypot House, 25 New Road – T1 - London Plane - Pollard back to previous points - To note that the LPA has approved this application.
 - c. 23/01759/TCA – School House, School Lane – TG 1 - Portuguese Laurel - Section of 8-10 next to house to be coppiced. Section from house onwards to be reduced in height and left at a final height of 8ft. T1 - Sycamore - Prune over hanging branches back to boundary line. T2 - Robinia - Prune over hanging branches back to boundary line – The Committee noted that the LPA has approved this application.
7. **Planning Applications/Proposals received from the LPA (Local Planning Authority):**
 - a. 24/00003/TCA – Parkside House, 39 New Road – 1 No. Sycamore – Reduce crown by 50% - Following the vote, (proposed by Councillor Coiley and seconded by Councillor Frost), the Committee recommends that the LPA's Tree and Landscape Officer makes a decision under the LPA's scheme of delegation.
 - b. 24/00005/TCA – White Horse House, The Green – 1 No Robinia – reduce crown by 1 meter, 1 No Magnolia – reduce crown by 1 meter - Following the vote, (proposed by Councillor Coiley and seconded by Councillor Frost), the Committee recommends that the LPA's Tree and Landscape Officer makes a decision under the LPA's scheme of delegation.

1 Signed.....Date.....

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- c. 24/00023/TCA – Railway Allotments, Harwich Road – Crown reduction works by 30% to group of mature Ash. (The Committee simply noted the Parish Council's own planning application)
- d. 24/00024/TCA – Shrubland Road – Consent to cut back trees on Furze Hills Recreation ground and removal of branches to establish 4 metres separation between them and new dwellings. (The Committee simply noted the Parish Council's own planning application).
- e. 24/00053/TCA – Park Bungalow, The Park - T1 - Sycamore - Fell to ground level. T2 - Apple - reduce crown by 1 metre and thin out by 20%. T3 - Bay - reduce height by 50%. T4 - Bay - reduce height by 50% - Following the vote, (proposed by Councillor Coiley and seconded by Councillor Frost), the Committee recommends that the LPA's Tree and Landscape Officer makes a decision under the LPA's scheme of delegation.

8. Planning Applications received from the LPA after Agenda distributed

- a. 24/00125/TCA – Clareville, 27 New Road – Reducing height of Fir Tree by approximately 50% or complete removal of Fir Tree - Following the vote, (proposed by Councillor Cunningham and seconded by Councillor Frost), the Committee recommends that the LPA's Tree and Landscape Officer makes a decision under the LPA's scheme of delegation.

9. Tendring Conservation Area Appraisal Consultation – The Committee noted and considered the Conservation Area Appraisals and that any comments can be made via the LPA's dedicated consultation portal: <https://tendringdc.oc2.uk/> (Deadline 26th February 2024). It was also noted that the Clerk has been in touch with Lawford Parish Council. Proposed by Councillor Cunningham and seconded by Councillor Leveridge, it was agreed that the Committee will make no comments at this stage.

10. Public Inquiries, Appeals or Enforcement Matters –

- a. The Shelter, The Walls – The Council is aware of the enforcement matter and the timescales relating to The Rotary Club of Manningtree Stour Valley and the unauthorised sign, where the Club is liaising directly with the LPA. Councillors Coiley and Cunningham abstained from the vote given their respective interest in Minute Number 3 above.
- b. Other Updates – There were none.

11. Statement of Community Involvement Public Consultation – The Committee noted the Statement of Community Involvement (SCI) which sets out the involvement of communities and other stakeholders in the planning and development process, in particular the public consultation on the Local Plan and other Planning Policy documents - The public consultation will close at 5pm on Monday 4th March 2024. It was noted that the SCI explains how the LPA will consult communities and other stakeholders on planning applications and advises developers how best to undertake early community engagement prior to submitting their applications. The LPA will encourage developers to engage with communities before they submit planning applications for development so they can take on board residents' views and, where practical, incorporate their ideas or address their concerns by making changes to their initial proposals. For major developments generally involving the development of 10 or more homes or 1,000 or more square metres of commercial floor space, the LPA will expect developers to undertake pre-application community engagement, but for other smaller developments it will be encouraged. When the LPA receives a planning application, it will notify residents and other stakeholders likely to be affected by the proposal.

12. Date of Next Planning Committee Meeting – Monday 11th March 2024 – 6.30pm – Mistley Village Hall – This Meeting was noted.

There being no further business the Meeting closed at 6.50pm.