



MISTLEY PARISH COUNCIL

Minutes of the full Parish Council Meeting held on 22nd February 2021 at 7.30pm via the Zoom Platform

Councillors Present:

Councillor J Cambridge
Councillor G Carter
Councillor J Chaplin (*Vice Chairman*)
Councillor S Coiley
Councillor R Frost
Councillor C Howell (*Chairman of Council*)
Councillor F Kent
Councillor M Lawry
Councillor P Nutter
Councillor I Peacock

In Attendance:

Mrs S Clements – Clerk
District Councillor Coley (*Up to end of Minute Number 9.b*)
District and County Councillor C Guglielmi (*Up to end of Minute Number 10.b*)
Five Members of the Public

- Welcome and Apologies for Absence** – The Chairman welcomed everyone to the Meeting. There were no apologies for absence.
- Persistent Absence** – Six consecutive months – Councillor Smith – The Council resolved following the vote, (proposed by Councillor Chaplin and seconded by Councillor Howell) that regretfully membership ceases with immediate effect. (Local Government Act 1972, s 85(1) and (2) and Local Government Act 1972, s 8.5(1) for the reasons stated – six months consecutive months non-attendance of Parish Council Meetings or Committee Meetings since the 20th July 2020, where no dispensation was requested by Mr Smith or agreed by the Council.
- Declarations of Interest and Register of Interests** – The following were made:

<u>Name of Councillor</u>	<u>Details of Interest</u>	<u>Minute Number</u>
Councillors Cambridge, Chaplin, Frost, Howell, Kent and Nutter	Personal Interests - Trustees of the Welcome Home Trust	Minute Number 8. f) Financial Matters
Councillor Kent	Pecuniary Interest – Allotment Tenant at the Brunswick Allotment Site	Minute Number 7.a) Allotment Working Group
Councillor Frost	Pecuniary Interest – Her husband has offered to remove the corrugated iron/tin	Minute Number 7.a) Allotment Working Group

Councillor Howell	Pecuniary Interest – Her brother has invoiced the Council for wooden posts	Minute Number 9a) Schedule of Accounts for Payment
Councillors Carter, Chaplin, Nutter and Peacock	Personal Interests – Trustees– Mistley Village Hall	Minute Number 14

4. **Public Voice** – A Member of the Public spoke about the basketball area at Furze Hill play area. The issues with the land not draining were noted. Possibly changing the site location was discussed. Councillor Howell will visit the site to ascertain the location with other Councillors.

One Member of the Public left the Meeting at this point.

Another Member of the Public (also a Manningtree Town Councillor) spoke about the Swift Project in conjunction with PACE (Practical Action for Climate and Environment). She asked for the Parish Council to assist with publicity of this project. Desirable and appropriate locations for nest boxes were noted. Another Member of the Public spoke about the Swift Project and about possibly approaching a local builder for sponsorship.

One Member of the Public left the Meeting at this point.

5. **District and County Councillors Reports** – The Council noted details about the District Councillors written report and also the County Councillor's written report. (Reports on Parish Council's website and also available upon request).

District and County Councillor Guglielmi reported on the newly opened COVID testing centre. He reported on the track and trace system and various other matters relating to the report.

6. **Minutes of the Parish Council Meeting held on the 25th January 2021** – These Minutes were received, considered, and approved following the vote. (Proposed by Councillor Frost and seconded by Councillor Cambridge). (Copy in Minute Book and on website).

7. **Update/Matters Arising from Previous Minutes held on the 25th January 2021** –

- Minute Number 8 b) Land South of Harwich Road – The Council noted that the allotment land transfer has now been correctly legally executed.

8. **Councillors Reports on Working Party Meetings (Internal and External)** –

- (Internal) - Allotment Working Group – (Councillors Cambridge, Chaplin and Coiley) – The working group and the Council discussed the situation regarding removal of the corrugated iron/tin at the Railway Allotments. Councillor Cambridge reported on site meetings at both allotment sites with the Chairman of MALGA (Mistley Allotment and Gardeners Association) on the 12th February 2021. Appointing a Chairman for the working group was also discussed. Following the vote, (proposed by Councillor Cambridge and seconded by Councillor Coiley), it was agreed that Councillor Chaplin will chair the Group.
- (External) – Friends of The Anchor Group – (Councillors Cambridge, Coiley and Frost) – The Council agreed that this external group should be removed from the standard agendas.
- (Internal) - Signage Working Group – (Councillors Cambridge, Chaplin and Coiley) – Village Hall/Furze Hill Car Park Barrier & The Walls re Swans – Discussions about signage for these areas are still underway. The Council noted that Councillor Chaplin has spoken with the District Council's Dog Warden who patrolled Furze Hill on the 18th February 2021 and will continue to patrol this area once a

fortnight. The Dog Warden agreed to email the Clerk to advise the Council of the date and time when he will be patrolling this area. The Council also noted that the Group are looking into the wording and position for the Village Hall/Furze Hill Car Park barrier and options for signage asking people not to feed the swans from the greensward as the grass has become boggy and rats are being encouraged. Following the vote, (proposed by Councillor Chaplin and seconded by Councillor Howell), it was agreed that Councillor Coiley will chair the Group.

- d) (Internal) - Woodland Trust Trees Working Group – (Councillors Coiley, Howell and Nutter) – With regard to appointing a Chairman for the working group, it was agreed following the vote, (proposed by Councillor Coiley and seconded by Councillor Howell), that Councillor Nutter should be the Chair.

9. Financial Matters

Councillor Chaplin the Vice Chairman of the Council chaired the Meeting for the next item, given Councillor Howell the Chairman's pecuniary interest in Minute Number 3 above.

- a) Schedule of Accounts for (January 2021) – The schedule was received, considered, and agreed following the vote for payments in the sum of £3887.08. (Proposed by Councillor Nutter and seconded by Councillor Cambridge). (Copy in Minute Book and on website).

Councillor Howell returned to chair the Meeting.

- b) Land South of Harwich Road – Playing Field - The Council noted that Ultimate Holdings Ltd has asked Marvans Tree and Landscaping to quote for making good the playing fields land. Work will commence in about a month when the ground is drier. The Council agreed to write to the owner of one of the properties in this area as debris has been left behind after private building work was completed for the resident.

District Councillor Coley left the Meeting at this point.

- c) Bank Reconciliation – January 2021 – This was received and agreed following the vote after the Clerk responded back to various queries and questions.
- d) Village Hall Car Park – The Council received and noted the further quotations. It also noted that the Clerk has made a Lottery grant application and that photographs of the Car Park project have been uploaded onto the Council's website to demonstrate to residents that the Council is endeavouring to progress the repairs and improve the Car Park. District and County Councillor Guglielmi kindly agreed to share contact details about other possible funding opportunities and bids.
- e) Welcome Home Trust (Parish Council sole Trustee) – Seating – The Council noted that Councillor Coiley will investigate a possible seating option and report back to the next Meeting.
- f) Training – Bespoke/Tailored Zoom – The Council considered learning and development (L&D), together with various subjects. It was agreed to defer this for the time being.
- g) Crumb and Brew – The Council carried out a formal three-monthly review of its permission for this operator to trade as a vendor at the Village Hall Car Park. Following the vote, (proposed by Councillor Chaplin and seconded by Councillor Frost), it was agreed that this operation could continue for a further three months with another review thereafter.
- h) Urgent Finance Matters – There were no matters.

10. Correspondence – Councillors considered the following:

- a) Basketball Area – Furze Hill – The Council received and considered the resident's correspondence to the District Council regarding funding and noted that the details. See Minute Number 4 above.
- b) Dogs at Furze Hill – The Council received and considered the correspondence received from residents, including the positive feedback.

District and County Councillor Guglielmi and One Member of the Public left the Meeting at this point.

- c) Manningtree Town Council and PACE (Practical Action for Climate and Environment) – Manningtree Swifts – The Council received and considered the correspondence received. See Minute Number 4 above.
- d) Other Correspondence –
- The Police Report was received and noted, including the theft of mail/post at Heathview Close, Mistley and crimes in areas near to Mistley.
 - BBC Radio Essex – Councillor Howell advised the Council that she spoke briefly on local radio on the 21st February 2021 about the Secret Bunker.
11. **Councillors Workloads** – The Council considered further managing, sharing and supporting the workload. Some work has already taken place with working groups and the appointment of chairs of groups. It was agreed to deal with some of these matters outside of the Parish Council via email and WhatsApp. Joining groups outside of the Annual Parish Council Meeting in May was discussed including other Councillors possibly joining the allotment working group etc.
12. **Dates of Next Meetings**
- Parish Council Meeting – Monday 22nd March 2021 at 7.30pm – via the Zoom platform – The Council noted this Meeting.
 - Planning Committee – Thursday 4th March 2021 at 7.30pm – via the Zoom platform – The Council noted this Meeting.
13. **Resolution to Exclude the Public** – The Public Bodies S.1 (2) (Admission to Meetings Act 1960) and the Local Government Act 1972 ss 100 and 102 (amended 2014). The Council is asked to consider and agree to exclude the Public, since publicity would legally prejudice commercial sensitivity and confidentiality. Proposed by Councillor Howell and seconded by Councillor Coiley and agreed following the vote.

The remaining two Members of the Public left the Meeting at this point.

14. **Parish Council/Village Assets** – The Council is asked to receive an update and consider the next stages (after Lockdown) regarding licences, deeds, and legal representation.

There being no further business, the Meeting closed to allow for the closed part.

Signed

Chairman

Date