

MISTLEY PARISH COUNCIL

Minutes of the Planning Committee Meeting on Monday 11th August 2025 at 7pm at Mistley Village Hall

Present:

Councillor J Chaplin
Councillor S Coiley (Vice Chairman)
Councillor P Cunningham
Councillor C Halliday
Councillor I Killion
Councillor P Nutter
Councillor J Walker

In Attendance:

Mrs S Clements – Parish Clerk.

1. **Welcome and Apologies for Absence** – Apologies for absence were received from Councillor Kent. Councillor Leveridge was not present.
2. **Public Voice** – No Members of the Public were present.
3. **Declarations of Interest** –
 - 25/01058/LBDISC - Post Office, High Street - Councillor Killion declared a personal interest as his stepson works at The Mistley Thorn (Old Post Office).
4. **Minutes of the Previous Planning Committee Meeting** – The Minutes of the Planning Committee Meeting held on the 30th June 2025 were received, considered and agreed following the vote. (Proposed by Councillor Walker and seconded by Councillor Cunningham).
5. **Matters Arising/Updates from Previous Minutes** – There were no matters.
6. **The Committee noted Planning Decisions from the LPA (Local Planning Authority) as follows:**
 - a. 25/00688/FUL - Kellys Farm, Clacton Road, Horsley Cross - Replacement commercial B2/B8 building – The Committee noted that the LPA has approved this application.
 - b. 25/00690/LUPROP – Willowherb, 4 New Road - Application for Lawful Development Certificate for Proposed Use or Development for construction of a single storey garden room – The Committee noted that the Lawful Certificate has been granted by the LPA.
 - c. 25/00134/VOC - Land South of Long Road - Application under Section 73 of the Town and Country Planning Act for Variation of Condition 1 (Approved Plans); Condition 2 (Internal Road, Footway, Turning and Parking Areas); Condition 6 (Cycle Parking Facilities); Condition 13 (Materials) of application 24/01181/VOC to allow design changes – The Committee noted that this application has been approved by the LPA.
 - d. 25/00540/FULHH - 5 Erskine Road - Erection of a single storey timber framed porch to the front elevation. Change of external wall treatment to the existing single storey rear extension from brick to render – The Committee noted that the LPA has approved this.
7. **Planning Applications/Proposals received from the LPA (Local Planning Authority):**
 - a. 25/01017/TCA - Primrose Cottage, The Chase - Trees in a Conservation Area Notification - 1 No. (T1) - Beech - reduce tree by approx. 30% - The Committee noted that the LPA has approved this application.
 - b. 25/01005/FULHH - Bellaviews, Horsley Cross Street - Erection of two storey side and front extensions, front porch canopy and alterations to dormer window – The Committee recommended approval following the vote. (Proposed by Councillor Coiley and seconded by Councillor Nutter).

As Councillor Killion declared a personal interest in the following item and took no part in the discussion and subsequent vote. (See Minute Number 3 above).

 - c. 25/01058/LBDISC - Post Office, High Street – Discharge of conditions application for 25/00369/LBC - Condition 4 - (Suspended Ceiling Details) and Condition 5 - (Architrave Details) –

1 Signed.....Date.....

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Following the vote, (proposed by Councillor Cunningham and seconded by Councillor Nutter), the Committee recommended that the Heritage Team makes a decision under the LPA's scheme of delegation.

- d. 25/01110/FUL - 7 Harwich Road - Erection of MOT garage building – Following the vote, no objections were raised. (Proposed by Councillor Cunningham and seconded by Councillor Walker).
- e. 25/01135/TCA - Terrena Mill Hill - Trees in a Conservation Area Notification - T1 - T3 - Conifers - Trim sides and top. T4 - Cherry - Reduce crown by 1-1.5 metres. T5 - Pittosporum - Reduce in height by 1-2 metres. Prune one side back to the boundary line. Reduce remaining sides by 1 metre - Following the vote, (proposed by Councillor Cunningham and seconded by Councillor Coiley), the Committee recommended that the LPA's Tree and Landscape Officer makes a decision under the LPA's scheme of delegation.

8. Planning Applications received from the LPA after Agenda distributed

- 25/01146/TCA - St Mary and St Michael Parish Church, New Road - Trees in a Conservation Area Notification - L1-10 Lime Trees Hedge - To be raised to 4 metres. YT1-2 Yew Trees - To be taken down. DT1-2 Dead Trees - To be taken down. T1 - To be trimmed back – As the Parish Council maintains the grounds and is the burial authority, the Planning Committee simply noted this application.
- 25/01155/DOVU5 - Land South of Long Road - Deed of variation, under Town and Country Planning Act 1990 Section 106A, of the terms of the legal agreement dated 17th March 2023, linked to [outline] planning permission TEN/22/00958/FUL, to proposed local convenience store and 80 no. dwellings and associated roads, hardstanding, fencing, outbuildings and drainage – The Committee noted this.

9. Public Inquiries, Appeals or Enforcement Matters – There were no new updates.

10. Date of Next Planning Committee Meeting – Monday 22nd September 2025 – 7pm – Mistley Village Hall – This Meeting was noted.

There being no further business the Meeting closed at 7.30pm.