

MISTLEY PARISH COUNCIL

Minutes of the Planning Committee Meeting on Monday 27th January 2025 at 7pm at Mistley Village Hall

Present:

Councillor C Besant-Gull
Councillor J Chaplin
Councillor S Coiley (Vice Chairman)
Councillor P Cunningham
Councillor I Killion (Chairman from Minute Number 2)
Councillor P Nutter

In Attendance:

Mrs S Clements – Parish Clerk.

Councillor Coiley – the Vice Chairman of the Committee opened the Meeting.

1. **Nomination of Chairman** – Following the vote, (proposed by Councillor Cunningham and seconded by Councillor Chaplin), it was agreed that Councillor Killion be the Chairman of the Committee for the ensuing Council year.

Councillor Killion chaired the Meeting from this point.

2. **Welcome and Apologies for Absence** – Apologies for absence were received from Councillors Halliday (family) and Kent (family). These apologies were accepted by the Committee. Councillors Acres and Leveridge were not present and did not send apologies for absence.
3. **Public Voice** – No Members of the Public were present.
4. **Declarations of Interest** – None.
5. **Minutes of the Previous Planning Committee Meeting** – The Minutes of the Planning Committee Meeting held on the 16th December 2024 were received, considered, and agreed following the vote. (Proposed by Councillor Cunningham and seconded by Councillor Coiley).
6. **Matters Arising/Updates from Previous Minutes** – There were no matters.
7. **The Committee noted Planning Decisions from the LPA (Local Planning Authority) as follows:**
 - a. **24/00490/VOC – Land South-West of Horsley Cross Roundabout, Clacton Road, Horsley Cross** - Application under Section 73 of the Town and Country Planning Act for Variation of Condition 17 (Workplace Travel Plan) and removal of; Condition 18 (Employee Transport Service Phase 1) and Condition 19 (Employee Transport Service Phase 2) of application 19/01706/OUT – To note that the LPA has approved this.
 - b. **24/01158/ADV - Land South-West of Horsley Cross Roundabout, Clacton Road, Horsley Cross** - Application for Advertisement Consent - 5m totem sign and 3.048m tenant board sign containing details of unit numbers on buildings – The Committee noted that the LPA has approved this.
 - c. **24/01227/DOVU5 - Land South-West of Horsley Cross Roundabout, Clacton Road, Horsley Cross** - Deed of variation, under the Town and Country Planning Act 1990 Section 106A, of the terms of the legal agreement dated 10 November 2020, linked to outline planning permission 19/01706/OUT and the unilateral undertaking dated 31st March 2023, to facilitate mortgage carve-out and to cover future S73 applications – The Committee noted that the LPA has approved this.
 - d. **24/01723/NMA - Land South-West of Horsley Cross Roundabout, Clacton Road, Horsley Cross** – Non-Material Amendment to 22/01047/FUL - To supersede Proposed Surface Finishes Plan and replace with updated version to show amendments to footpath paving – The Committee noted that the LPA has approved this.
 - e. **24/01769/NMA- Land South-West of Horsley Cross Roundabout, Clacton Road, Horsley Cross** – Non-Material Amendment to 22/01042/DETAIL –

1 Signed.....Date.....

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To supersede and replace plan to show amendments to footpath paving – The Committee noted that the LPA has approved this.

- f. 24/01674/TCA - Swan House, High Street - Trees in a Conservation Area Notification - T1 - Holm Oak - Trim crown back to previous points – The Committee noted that the LPA has approved this application.
- g. 24/01468/FULHH - 3 Nelson Villas, The Park – Revisions - Rear extension and proposed front and rear dormer windows to accommodate loft conversion – The Committee noted that the LPA has approved this application.
- h. 24/01767/FULHH – Whymarks, Heath Road - Single storey extension (following removal of existing conservatory), new conservatory and garage conversion to form annexe – The Committee noted that the LPA has approved this.
- i. 24/01612/FUL - Topsl House, High Street - Construction of external handrails to main entrance steps and fire exit steps. Replacement of existing render – The Committee noted that the LPA has approved this.
- j. 24/01896/WTPO - Seafield House, School Lane - Works related to Tree Preservation Order (94/00018/TPO) - T-6 Lime tree. Pollard by 3-4m to previous pollard points – The Committee noted that the LPA has approved this.
- k. 24/01898/TCA -Seafield House, School Lane – Willow - fell tree. Acacia - remove 2 low limbs touching the BT cable. Holly and Yew trees - crown lift to 6m. The Committee noted that the LPA has approved this.
- l. 25/00043/NMA – Land South of Long Road – Non-Material Amendment to 22/00958/FUL - Substitute a single garage for a double. Increase the width of an access road to 3.7m The Committee noted that the LPA has approved this.

8. Planning Applications/Proposals received from the LPA (Local Planning Authority):

- a. 24/01891/TCA – The Welcome Home Field, New Road - 5 Oak trees and 1 Horse Chestnut - Crown lifting – The Committee noted this only. (Application by Mistley Cricket Club – Tenant of the Welcome Home Trust).
- b. 24/01898/TCA -Seafield House, School Lane – Willow - fell tree. Acacia - remove 2 low limbs touching the BT cable. Holly and Yew trees - crown lift to 6m. The Committee noted that the LPA has approved this. See Minute No. 7 k) above.
- c. 24/01896/WTPO - Seafield House, School Lane - Works related to Tree Preservation Order (94/00018/TPO) - T-6 Lime tree. Pollard by 3-4m to previous pollard points – The Committee noted that the LPA has approved this. See Minute No. 7 j) above.
- d. 24/01880/LBC & 24/01882/FULHH - Dorset House 26 New Road - Proposed extension, alterations and erection of outbuilding as detailed in the design, access and heritage statement – Following the vote, (proposed by Councillor Cunningham and seconded by Councillor Coiley), the Committee recommended approval of both of these applications.

9. Planning Applications received from the LPA after Agenda distributed

- a. 25/00074/WTPO - 21 Rosewood Park - Works related to Tree Preservation Order (00/00008/TPO) – 3 no. Holly trees - Reduce by 30% all round - Following the vote, (proposed by Councillor Coiley and seconded by Councillor Cunningham), the Committee recommended that the LPA's Tree and Landscape Officer makes a decision under the LPA's scheme of delegation.

10. Public Inquiries, Appeals or Enforcement Matters – There were no new updates.

11. LPA Planning Committee Meeting – 4th March 2025 – 5pm – It was agreed following the vote, (proposed by Councillor Coiley and seconded by Councillor Killion), that a representative/s will attend on behalf of the Parish Council regarding 24/01793/VAR – Thorn Quay, Mistley should this be considered at Committee level, as opposed to an Officer Delegated Decision. The Clerk will advise the LPA and monitor the LPA's agenda/s regarding this application.

12. Date of Next Planning Committee Meeting – Monday 10th March 2025 – 7pm – Mistley Village Hall – This Meeting was noted.

There being no further business the Meeting closed at 7.20pm.