

	A	B	C	D	E	F
1	Budget 2022/2023	MISTLEY PARISH COUNCIL BUDGET AND PRECEPT FOR 2022 2023				
2	General Item	Actual Proposed for 2022/2023	Sub-Totals of Actual Proposed 2022/23	Spend to 31/10/21	Reason for Proposed Change	Last year (2021/22) Budget
3	Staff Costs					
4	Clerk (gross pay)	£14,753.00		£10,844.10	NJC (National Joint Council) awards different budget	£14,753.00
5	Warden and Cleaner (gross pay)	£5,735.00		£3,820.20	NJC (National Joint Council) awards different budget	£5,735.00
6	Increased hours for Warden work -5 per week	£2,605.00		£0.00	Savings rather than appoint contractors	£2,605.00
7	Pensions - both staff	£5,000.00		£3,634.60	Cost of living (employee also pays contribution)	£4,080.00
8	Allowance for Additional Hours-Warden/Cleaner	£300.00		£24.26	Additional seasonal e.g. War Memorial	£300
9	Locum Clerk (holiday cover)	£500.00		£75.00	Not used re COVID-19	£500.00
10	NI and Tax for both employees	£3,300.00		£717.52	For Clerk, Warden and Cleaner	£3,200.00
11	Training	£500.00		£582.00	Bursary via EALC re Precept amount	£1,000.00
12	NJC (National Joint Council) Pay awards 2021/2022	£650.00		£308.00	For Clerk, Warden and Cleaner	£620.00
13	Payroll contractor	£150.00		£86.40	New contractor £144 p.a but add cost of living	£335.00
14	Parish Clerk's Officer allow, wi-fi and phone charges	£840.00		£840.00	No cost of living increases added	£840.00
15	Project Officer (Employed or Contractor)	£1,000.00		£0.00	New poss budget for projects either Clerk/Warden	£0.00
16	SUB-TOTAL	£35,333.00	£35,333.00	£20,932.08		£33,968.00
17						
18	General Administration	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
19	Insurances (inc. Welcome Home)	£4,000.00		£3,428.12	Allows new equip. fixed 3 yrs.	£3,600.00
20	Audit Fees (external and internal Auditors)	£680.00		£200.00	Cost of living review	£520.00
21	Elections	£1,200.00		£0.00	Ring-fenced. By-election (possible) & election	£1,200.00
22	Meetings Hall Hire, Zoom & Zoom Training	£550.00		£138.94	N/A	£580.00
23	Memberships etc (inc. EALC, SLCC, Chamber etc)	£800.00		£790.74	Cost of living review	£660.00
24	Website Maintenance, Hosting, emails etc	£850.00		£300.00	Parish Council does not own the domain	£180.00
25	Key cutting and barrier gate combination lock changes	£150.00		£70.49	Includes cost of mobile phone for barrier gate	£145.00
26	Clerk's Laptop annual updates (Microsoft & Virus)	£50.00		£34.99	Allow for virus updates etc	£100.00
27	Stationery, ink, stamps, replacement equipment etc	£205.00		£12.92	Less paper re COVID. Add cost of living review	£200.00
28	SUB-TOTAL	£8,485.00	£8,485.00	£4,976.20		£7,185.00
29						
30	Street Lights	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
31	Electricity	£5,500.00		£3,187.69	Price of electricity likely to rise inc cost of living	£5,000.00
32	Maintenance call outs & phased LED lanterns replace	£10,050.00		£4,099.26	Replacement LED lanterns included within call-outs	£10,000.00
33	SUB-TOTAL	£15,550.00	£15,550.00	£7,286.95		£15,000.00
34						
35	Councillors Training & Travel	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
36	Councillors travel & associated training costs	£650.00		£647.26	Includes PPE and travel - chainsaw training	£100.00
37	Training	£1,000.00		£582.00	Includes Bespoke training	£500.00
38	SUB-TOTAL	£1,650.00	£1,650.00	£1,229.26		£600.00
39						
40	Recreation - Grass, grounds etc.	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
41	Grounds Maintenance contract	£2,400.00		£960.00	N/A	£2,400.00
42	Extra seasonal work (e.g peak growing period)	£100.00		£0.00	N/A	£100.00
43	SUB-TOTAL	£2,500.00	£2,500.00	£960.00		£2,500.00
44						
45	Public Toilet	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
46	Toilet rolls, soap, bleach etc.	£155.00		£67.14	Cost of living increases	£150.00
47	Sanitary and nappy disposal	£180.00		£0.00	Cost of living increases	£175.00
48	Contractor cover Cleaner annual leave/sick cover	£150.00		£0.00	Cost of living increases	£100.00
49	Maintenance	£100.00		£0.00	Cost of living increases	£100.00
50	SUB-TOTAL	£585.00	£585.00	£67.14		£525.00

	A	B	C	D	E	F
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52	Recreation - other areas	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
53	Play Area Annual Inspection - Furze Hill	£75.00		£55.95	Cost of living review	£112.00
54	Play equipment maintenance	£405.00		£0.00	Cost of living review	£400.00
55	General Maintenance	£105.00		£0.00	Cost of living review	£100.00
56	Signage	£240.00		£234.00	Signage purchased. Maintaining signs	£1,000.00
57	Landlord obligations to Lease holders (Land)	£0.00		£0.00	Comes from £15,050 Section 106 P/Field fund	£100.00
58	SUB-TOTAL	£825.00	£825.00	£289.95		£1,712.00
59						
60	Open Spaces - grass and grounds	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
61	Open Spaces - grounds all not Furze or Welcome	£2,400.00		£2,040.00	Split between grass and general open spaces	£1,400.00
62	Open Spaces - all inc seating, bins, dog bins main. Etc	£1,800.00		£389.06	Cost of living review	£2,850.00
63	Volunteer grounds maintenance expenses	£105.00		£1,362.46	Cost of living review	£100.00
64	Additional seasonal work (peak growing season)	£105.00		£0.00	Cost of living review	£100
65	SUB-TOTAL	£4,410.00	£4,410.00	£3,791.52		£4,450.00
66						
67	Allotments	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
68	Allotments - all	£500.00		£0.00		£500.00
69	Water Rates all sites	£515.00		£218.55	Cost of living	£500.00
70	General maintenance at sites	£100.00		£56.00	Cost of living	£80.00
71	TW Logistics (allotment rent-Harwich Road)	£50		£25.00	No increase last year.	£25.00
72	TDC Land (Harwich Road/Middlefield Rd)	£100		£0.00	No increase last year.	£100.00
73	New budget area - Hopkins Homes site	£500		£0.00	N/A	£500.00
74	SUB-TOTAL	£1,765.00	£1,765.00	£299.55		£1,705.00
75						
76	Churchyard	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
77	Grounds maintenance contract	£1,160.00		£1,000.00	N/A	£1,160.00
78	Additional work grounds maintenance	£100.00		£0.00	N/A	£100
79	SUB-TOTAL	£1,260.00	£1,260.00	£1,000.00		£1,260.00
80						
81	Cemetery	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
82	Grounds maintenance contract	£2,500.00		£2,500.00	N/A	£2,500.00
83	Additional work grounds maintenance	£105.00		£0.00	Cost of living review	£100.00
84	Emptying of soil bin	£365.00		£0.00	Cost of living review	£360.00
85	Cemetery Manager annual fee	£1,000.00		£417.00	Depends on Cemetery Income	£600
86	SUB-TOTAL	£3,970.00		£2,917.00		£3,560
87						
88	Grants (Section 137, Section 138B & Section 142)	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
89	Section 137					
90	Essex & Herts Air Ambulance	£100.00		£100.00	Paid £50 last year. Further app's welcomed	£50.00
91	Mistley & Ramsey FC	£150.00		£0.00	N/A	£150.00
92	Mistley Rugby Club	£300.00		£0.00	N/A	£300.00
93	Acorn Village	£100.00		£0.00	N/A	£100.00
94	Age UK (Essex)	£100.00		£100.00	N/A	£100.00
95	Suffolk Accident & Rescue Service (Helps Mistley)	£100.00		£100.00	N/A	£100.00
96	Section 138B					£800.00
97	RBL (Royal British Legion) (wreath)	£100.00		£100.00	N/A	£100.00
98	Section 142					
99	CAB (Citizens Advice Bureau)	£50.00		£0.00	May assist residents re COVID-19 finances	£50.00
100	SUB-TOTAL	£1,000.00	£1,000.00	£400.00		£1,450.00
101						
102	Chair's Allowance	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
103	Allowance	£400.00		£107.74	N/A	£400.00

	A	B	C	D	E	F
104	SUB-TOTAL	£400.00	£400.00	£107.74		£400.00
105						
106	Village Hall	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
107	Car Park Maintenance	£500.00		£308.06	N/A	£500.00
108	Ring-fenced new budget area Car Park	£2,000.00		£0.00	N/A	£2,000.00
109	SUB-TOTAL	£2,500.00	£2,500.00	£308.06		£2,500.00
110						
111	Furze Hill Area	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
112	Emergency tree work	£1,000.00		£0.00	N/A	£1,000.00
113	General grounds maintenance	£2,000.00		£960.00	N/A	£2,000.00
114	Ring-fenced annual contribution - phased programme	£2,000.00		£0.00	N/A	£2,000.00
115	SUB-TOTAL	£5,000.00	£5,000.00	£960.00		£5,000.00
116						
117	Welcome Home	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
118	Play Area safety checks	£75.00		£55.98	Cost of living review	£124.00
119	Play Area maintenance	£1,500.00		£0.00	N/A	£3,000.00
120	Insurance	£1,005.00		£1,000.00	Cost of living review	£1,000.00
121	Grounds maintenance	£1,605.00		£1,175.00	Cost of living review	£1,600.00
122	Tree maintenance	£500.00		£0.00	N/A	£500.00
123	Signage	£100.00		£0.00	N/A	£100.00
124	SUB-TOTAL	£4,785.00	£4,785.00	£2,230.98		£6,324.00
125						
126	Community Assets	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
127	The War Memorial	£200.00		£0.00	N/A	£200.00
128	The Swan Fountain (maintenance)	£1,000.00		£87.65	N/A	£300.00
129	The Swan Fountain (water charges)	£200.00		£175.17	Cost of living increases	£100.00
130	The Milestone (restoration)	£0.00		£0.00	Insurance and maintain (Parish Council asset)	£250.00
131	Wall at The Green (maintenance)	£1,000.00		£0.00	N/A	£0.00
132	SUB-TOTAL	£2,400.00	£2,400.00	£262.82		£850.00
133						
134	Community Events	Budget Allocation 2022/23		To 31/10/21	Reason for Proposed Change	Last Year's Budget
135	Litter Picks	£250.00		£35.00	Allowed for litter picking equipment last year	£500.00
136	Summer event	£2,000.00		£600.00	Celebrations after COVID-19. Queen's Platinum	£400.00
137		£2,250.00	£2,250.00	£635.00		£900.00
138	General Contingency for all Budget Areas		£5,000.00			
139			£95,698.00			
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Note - All VAT paid is reclaimed once per annum

The proposed Budget/Precept is tight again, but there is more flexibility than last year. EMR (Ear Marked Expenditure and Income from 1st November 2021 to 31st March 2022 - Spend to 31st October 2021 Income will be increased if cost of living review added to all Fees and Charges for Council Services

Precept for 2021 2022 was £95,0000

PRECEPT FOR 2022 2023 £95,600

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1			
2	Comment	Anticipated Income 2022 2021	
3			
4	Gross pay before tax etc		
5	Gross pay before tax etc		<i>Volunteer Grounds</i>
6	Phased increase to hours (retirement previous job)		<i>Group assist</i>
7	Employers contributions only		
8	Previously not claimed for all hours		
9	Clerks annual leave/wellbeing		
10	Allows extra for Warden's extra contracted hours		
11	Chainsaw and grounds training Warden (updates)		
12	Details awaited		
13	Annual service charge for payroll		
14	Clerk's office-electricity, gas, wifi, Phone		
15	Clerk does not wish to increase hours (succession)		
16			
17			
18	Comment	Anticipated Income	
19	Invoice to Welcome Home Trust	£2,045.00	Welcome Home Trust
20	External audit invoice pending	£60.00	Bank interest
21	Ring-fenced	£2,105.00	
22	Savings re COVID-19 after Zoom sub.		
23	EALC links to NALC membership		
24	Uploads needed legally back-end of site		
25	Cost of living review		
26	Updates essential and part of risk management		
27	VAT can be reclaimed now with PC credit card		
28			
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30	Comment	Anticipated Income	
31	VAT reclaimed. Last year's budget was less VAT		
32	Changes to LED lanterns within repairs		
33			
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35	Comment	Anticipated Income	
36	Includes bespoke training budget allocation - all		
37	Training costs have increased via EALC		
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40	Comment	Anticipated Income	
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45	Comment	Anticipated Income	
46	Purchase via Bookers/wholesaler		
47	Via Village Hall		
48			
49	Decoration/wear and tear		
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52	Comment	Anticipated Income	
53	Split with Welcome Home play inspection		
54	Future Section 106 agreements		Possible grants
55	Warden assists saving on contractor costs		(New equipment)
56	Signage work carried out last year	£250.00 Crumb & Brew	
57	Rents should reflect extra work	(£180.00 received Crumb & Brew to	
58			
59			
60	Comment	Anticipated Income	
61		£950.00	Rugby & Football
62	New Bins The Walls not included in figures Nov 21	£375.00	Extra Pitch Football
63	Inc cost of new mower. General maintenance	£1,325.00	
64	Improved schedule works		
65			
66			
67	Comment	Anticipated Income	
68		£960.00	All Allotment Rents
69	Phase 2	£120.00	Sub-let tenants
70	Trees, shrubs surrounding	£2,000.00	Hopkins Homes Allots
71	No increase needed	£3,080.00	
72	No increase needed		
73	Fencing, borders for plots etc		
74			
75			
76	Comment	Anticipated Income	
77	Contract fixed for another year	£960.00	Church Meadow
78			Rent p.a.
79	<i>Power to maintain not duty</i>		
80			
81	Comment	Anticipated Income	
82	Contract fixed for another year	£10,000.00	Cemetery Fees
83		(£9015.00 received at 31.10.21)	
84	Invoice due in Nov. 2021		
85	More Cemetery Fees received this year		
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88	Comment	Anticipated Income	
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90	Covers a wide Essex area		
91	Has not requested grant yet		
92	Assists with Furze Wood		
93			
94	Helps Mistley Residents		
95	Helps Mistley Residents		
96			
97		N/A	
98			
99	Has not requested grant yet		
100			
101			
102	Comment	Anticipated Income	
103	Useful community fund		

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106	Comment	Anticipated Income	
107	EMR (Ear-marked reserve)	Lottery Grant unsuccessful due to	
108		limitations on COVID-19 only grants	
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111	Comment	Anticipated Income	
112			
113		Did not go ahead last year re COVID	
114	Legal obligations re TPO and TCA's	£750.00	New Cycling fee
115			
116			
117	Comment	Anticipated Income	
118	Included within Council's	£450.00	Cricket Club rent p.a.
119	Parish Council will invoice Trust (bank account)	£500.00	Bowls Club rent p.a.
120	Included within Council's	£36.00	Wayleave electricity
121	Parish Council will invoice Trust (bank account)	£300.00	S137 Manningtree TC
122	Carried out by P Nutter (chainsaw trained volunteer)	£1,286.00	
123	Parish Council will invoice Trust (bank account)		
124	<i>Welcome Home Trust will pay all costs</i>		
125			
126	Comment	Anticipated Income	
127	Important part of heritage		
128	Regular bi-annual/annual maintenance		
129			
130	Grants via external sources		
131	Volunteers assisting work & materials		
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134	Comment	Anticipated Income	
135	£500 grant obtained last year for some		
136	Partnership working and match cont from Lawford PC		
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147	<i>Reserves can be built)</i>		
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