

Manningtree and Mistley Welcome Home & Memorial Fund

Manningtree and Mistley Welcome Home Memorial Fund Trust AGM on Tuesday 6th February 2024 at 6.30pm via Zoom.

Dear Trustees

Notice of Meeting – You are invited to the Mistley and Manningtree Welcome Home Memorial Fund Trust AGM Meeting which will take place on Tuesday 6th February 2024 at 6.30pm via Zoom. Members of the Public are welcome to attend. Here is the Zoom link:

<https://us02web.zoom.us/j/82720847961?pwd=aDFDMHVzak4zTjdXRvNocHk4WHNGUT09>

Meeting ID: 827 2084 7961

Passcode: 200002

Yours sincerely



Susan Clements – Volunteer Clerk to the Trust

19th January 2024

AGENDA

1. **Welcome and Apologies for Absence** – To receive.
2. **Minutes** – To receive, consider and agree the Minutes from the last Memorial Trust Fund Meeting held on the 27th March 2023. (Copy attached).
3. **Matters Arising/updates from last Meeting** – To note any updates.
4. **Charity Commission** – To note the changes to the Charity Commission website and account and that the Annual Return has been filed/uploaded.
5. **Invoices from the Parish Council** – To receive an update.
6. **Play Equipment** – To receive an update on regular visual and written risk assessments and annual professional play area inspection.
7. **Trees** – To consider any maintenance.
8. **Grounds Maintenance** – To review.
9. **Bowls Club & Cricket Club** – To note that a review is being undertaken by the Parish Council as sole trustee in closed sessions because of commercial sensitivity.
10. **Driveway to Bowls & Cricket Club** – To review its current condition in conjunction with the terms of the current leases.