



Agenda and Summons to Finance Committee Meeting

Friday 17th November 2023– 5.00pm – Mistley Village Hall

Dear Parish Councillors

You are hereby **summoned** to attend a Meeting of the Mistley Parish Council's Finance BUDGET Committee to be held at Mistley Village Hall on **Friday 17th November 2023 at 5.00pm.**

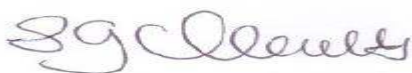
The current Chairman of the Committee – Councillor Frost to chair the Meeting for the first item only.

Part 1 of Meeting

1. **Nomination of Committee Chairman** – To nominate a Chairman to serve for the ensuing year. *The current Committee Chairman – Councillor Frost will chair the Meeting for this item only.*
2. **Nomination of Committee Vice-Chairman** – To nominate a Vice-Chairman to serve for the ensuing year if required.
3. **Welcome and Apologies for absence** – To receive
4. **Public Voice** - Prior to commencement of the Council's business, the opportunity will be given for Members of the Public to speak and to ask questions. **This time is limited to 3 minutes per person/group.** Priority will be given to those who have given the Clerk prior notice of their intention to speak/ask questions.
5. **Declarations of Interests and Dispensations** - To receive declarations of interest at this point or any other point of the Meeting. To receive any dispensations in advance of the Meeting via email/in writing.
6. **Minutes of the Previous Finance Committee Meeting** – To receive, consider, and agree the Minutes of the Finance Committee Meeting held on the 16th December 2022. (Minutes attached and on website).
7. **Matters Arising/Updates from Previous Minutes** – To receive and note any updates.
8. **Finance Committee Terms of Reference** – To receive, review and agree. (Attached).
9. **Draft Budget/Precept 2024 2025** – To receive, consider and recommend to the full Council at the Meeting on the 19th December 2023. (Details attached).

Part 2 of Meeting – To review and make recommendations to the full Parish Council:

10. **Parish Council Assets Fees/Charges** – To review, consider and make recommendations effective from the 1st April 2024. See below re; Furze Hill Playing Field also. (Details attached).
11. **Cemetery Fees** – To review and agree updated fees from April 2024. (Attached).
12. **Cemetery Rules** – To review and agree. (Attached).
13. **Urgent Communications** – To receive and consider any matter of sufficient urgency.



Susan Clements – Parish Clerk

Dated: 10th November 2023